

# **UNIVERSIDAD DE CASTILLA - LA MANCHA GUÍA DOCENTE**

Code: 43338

ECTS credits: 4.5

Academic year: 2023-24

Group(s): 10

Duration: C2

English Friendly: Y

#### 1. General information

Course: HUMAN RESOURCE DEVELOPMENT AND REWARDS

Type: ELECTIVE

325 - UNDERGRADUATE DEGREE IN LABOUR RELATIONS AND

HUMAN RESOURCES DEVELOPMENT (AB)

Center: 111 - FACULTY OF INDUSTRIAL RELATIONS AND HUMAN RESOURCES OF ALBACETE

Year: 4

Main language: Spanish Second language: English

Use of additional

languages:

Web site: Bilingual: N

| Lecturer: MARIA CARMEN RUIZ AMAYA - Group(s): 10 |                            |              |                     |              |  |  |  |
|--|----------------------------|--------------|---------------------|--------------|--|--|--|
| Building/Office                                  | Department                 | Phone number | Email               | Office hours |  |  |  |
| 2.18   | ADMINISTRACIÓN DE EMPRESAS | 2346         | carmen.ruiz@uclm.es |              |  |  |  |

#### 2. Pre-Requisites

Not established

#### 3. Justification in the curriculum, relation to other subjects and to the profession

This subject is part of the module 12 of Human Resources Management.

The opcional subject Development and Human Resources practice is imparted in the second quarter of the fourth course in the Labor Relations and Human Resources Development grade.

This is to deepen the Human Resources Management subject. This is about some practices that will consolidate the future of the worker in the company and achieve both their personal objectives as those of the organization

## 4. Degree competences achieved in this course

## Course competences

Code Description

Ability to understand the regulatory framework governing labor relations and Social Security. E07

Ability to advise and/or manage on employment and recruitment matters based on the knowledge of the regulatory framework for labor E08

relations

F09 Ability to advise and represent workers and employers in collective bargaining processes and collective labor disputes.

Ability to understand the structure and functioning of the product and labor markets. G01

Capacity for legal reasoning and interpretation, understanding the general theory of legal norms. G02

G03 Advisory and technical representation capacity in the administrative field.

G04 Familiarity with the main aspects of corporate and labor taxation.

G05 Ability to understand and advise on the different forms of legal organization of business activities.

G06 Ability to draft and interpret contracts and to advise on civil liability.

# 5. Objectives or Learning Outcomes

# Course learning outcomes

Description

Development of professional activities in accordance with ethical principles and respect for fundamental rights.

Understand the implications of social responsibility and ethics in making business decisions.

Appropriate use of ICTs.

Apply social research techniques to this professional field.

Autonomous learning.

Exhibition and defense of matters related to the subject.

Apply techniques of development, evaluation and compensation of human resources.

Seeking, analyzing and summarizing information.

## 6. Units / Contents

Unit 1:

Unit 2:

Unit 3:

Unit 4:

Unit 5:

Unit 6:

| 7. Activities, Units/Modules and Methodology  |                           |   |                                      |       |    |     |             |  |
|---|---------------------------|---|--------------------------------------|-------|----|-----|-------------|--|
| Training Activity                             | Methodology               | Related Competences<br>(only degrees before RD<br>822/2021) | ECTS                                 | Hours | As | Com | Description |  |
| Class Attendance (theory) [ON-SITE]           | Lectures                  | E07 E08 E09 G06   | 0.48                                 | 12    | N  | -   |             |  |
| Problem solving and/or case studies [ON-SITE] | Case Studies              | E07 E08 E09 G01 G02 G06                                     | 0.64                                 | 16    | Υ  | N   |             |  |
| Group tutoring sessions [ON-SITE]             | Guided or supervised work | E07 E08 E09 G02 G03   | 0.26                                 | 6.5   | Υ  | N   |             |  |
| Writing of reports or projects [OFF-SITE]     | Group Work                | E07 E08 E09 G01 G02 G03<br>G04 G05 G06                      | 2.04                                 | 51    | Υ  | N   |             |  |
| Project or Topic Presentations [ON-SITE]      | Combination of methods    | G04   | 0.16                                 | 4     | Υ  | N   |             |  |
| Study and Exam Preparation [OFF-SITE]         | Self-study                | E07 E08 E09 G03   | 0.8                                  | 20    | N  | -   |             |  |
| Final test [ON-SITE]                          |                           |   | 0.12                                 | 3     | Υ  | N   |             |  |
| Total:  |                           |   | 4.5                                  | 112.5 |    |     |             |  |
| Total credits of in-class work: 1.66          |                           |   | Total class time hours: 41.5         |       |    |     |             |  |
| Total credits of out of class work: 2.84      |                           |   | Total hours of out of class work: 71 |       |    |     |             |  |

As: Assessable training activity

Com: Training activity of compulsory overcoming (It will be essential to overcome both continuous and non-continuous assessment).

| 8. Evaluation criteria and Grading System         |                       |                                   |             |  |  |
|---|-----------------------|-----------------------------------|-------------|--|--|
| Evaluation System                                 | Continuous assessment | Non-<br>continuous<br>evaluation* | Description |  |  |
| Self Evaluation and Co-evaluation                 | 20.00%                | 0.00%                             |             |  |  |
| Fieldwork assessment                              | 30.00%                | 0.00%                             |             |  |  |
| Assessment of problem solving and/or case studies | 30.00%                | 0.00%                             |             |  |  |
| Assessment of active participation                | 20.00%                | 0.00%                             |             |  |  |
| Final test  | 0.00%                 | 100.00%                           |             |  |  |
| Total:  | 100.00%               | 100.00%                           |             |  |  |

According to art. 4 of the UCLM Student Evaluation Regulations, it must be provided to students who cannot regularly attend face-to-face training activities the passing of the subject, having the right (art. 12.2) to be globally graded, in 2 annual calls per subject, an ordinary and an extraordinary one (evaluating 100% of the competences).

| 9. Assignments, course calendar and important dates |       |  |  |  |  |
|---|-------|--|--|--|--|
| Not related to the syllabus/contents                |       |  |  |  |  |
| Hours   | hours |  |  |  |  |

| 10. Bibliography and Sources |                             |                  |      |                   |      |             |
|------------------------------|-----------------------------|------------------|------|-------------------|------|-------------|
| Author(s)                    | Title/Link                  | Publishing house | Citv | ISBN              | Year | Description |
| Gómez-Mejía, Luis R.         | Gestión de recursos humanos | Pearson          |      | 978-84-8322-402-1 | 2011 |             |