

**1. General information****Course:** APPLIED FOREIGN LANGUAGE: ENGLISH OR ANOTHER EUROPEAN LANGUAGE (FRENCH OR ITALIAN)**Code:** 43300**Type:** BASIC**ECTS credits:** 6**Degree:** 327 - DEGREE P. IN LABOUR RELATIONS AND HUMAN RESOURCES DEVELOPMENT (CU)**Academic year:** 2023-24**Center:** 401 - FACULTY OF SOCIAL SCIENCES OF CUENCA**Group(s):** 30**Year:** 1**Duration:** First semester**Main language:** English**Second language:** Spanish**Use of additional languages:****English Friendly:** Y**Web site:** <https://www.uclm.es/cuenca/csociales>**Bilingual:** Y

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**2. Pre-Requisites**

In compliance with the objectives of the European Higher Education Area, the knowledge of a language is required in the university degree abroad to a first level of independent user, level specifically related to their studies and their profession.

The university graduate will acquire the competence to be able to establish communication at a first level of independent user, related to the field of work and study where the student is moved during the degree itinerary and at the end.

The university degree student will need to consult books, do Internet research in a foreign language or understand what is being said in a video. It will also make it easier for you to get into a exchange such as Socrates, Erasmus+, Turing, Thait, or other mobility programs recognized by our university.

At the end of their studies programme, the graduate with specialised knowledge in a foreign language that is applied to the world of Labour and Human Resources.

The graduate will have more possibilities of finding work abroad and of enjoying mobility grants such as the Leonardo project.

Through this course the student is facilitated to continue on his own until the acquisition of the certificate of learning PET (B1), level that is required by the common European framework for learning a foreign language as necessary to obtain the degree as established by the current regulations of the UCLM.

Students who are starting the Degree in Labour Relations must have an intermediate level of English (A2-B1). Therefore, they must be familiar with the English language learning and implementing as well as the culture where it is involved. English Language I subject has as its specific objective the acquisition of skills that will allow communicate in English in common situations within the legal world.

For this reason, topics will be discussed directly related to Anglo-Saxon legal culture, such as The English Legal System, Labor Relations, Contracts Law, British & American Political Institutions, The Crown, Parliamentary Monarchy, The Houses of Parliament, Public Relations, or The Lobby System. The subject also provides students with the acquisition of the necessary knowledge that will allow them to function in this legal culture in oral and written English language.

**3. Justification in the curriculum, relation to other subjects and to the profession**

- Get to know and use different sources of oral information, documentaries (bibliographic repertoires, archives, etc.) and references on the web.
- Write various types of texts in their own language (specialised and informative).
- Acquisition of specialised vocabulary and formal expressions related to legal and administrative English in this field of knowledge
- Express themselves in a foreign language (English) at an intermediate level at the five skills, using the vocabulary that is associated with the historical and artistic field of specialization of English in its proper context.
- Command of a second foreign language at level B1 of the Common European Framework of Reference for languages
- Ability to work autonomously within a framework of individual responsibility.

**4. Degree competences achieved in this course****Course competences**

Code	Description
G05	Ability to understand general information in a foreign language, using frequently used expressions.

**5. Objectives or Learning Outcomes****Course learning outcomes**

Description

## 6. Units / Contents

- Unit 1: Sociology. Past & Present Tenses.  
 Unit 2: Labour & Work. Future Tenses.  
 Unit 3: Economics. Comparative & Superlatives.  
 Unit 4: Staff. Generating Text.  
 Unit 5: Trade Societies. Abilities.  
 Unit 6: Law & Rules. Obligation Modal Verbs.  
 Unit 7: Labour Conflict. Generating Language.  
 Unit 8: Political Institutions & Administration. Passive Voice.  
 Unit 9: Industry. Deduction Modal Verbs.  
 Unit 10: Promotions & Human Resources. Generating Language.  
 Unit 11: Labour Rights. Conditional Sentences.  
 Unit 12: Management. Relative Clauses.

## ADDITIONAL COMMENTS, REMARKS

The Bachelor's Degree in Labour Relations and Human Resources provides a solid education, built around different knowledge and methods –history, arts, literature, geography, social anthropology, law, political science, international economics, sociology, living languages (English), communication and technologies, ...- that is, a multidisciplinary that is at the origin of Human Sciences and Culture, and that is linked to the technological, computer science and modern language training necessary today, in such a way that allows an easy and convenient reorientation towards other disciplines and tools to achieve professional training in which the possession of a complete base of general legal and humanistic culture, a critical spirit, a coordinated and comprehensive vision of all disciplines and a versatile training -both theoretical and practical- in the new information and communication technologies and in languages, allowing activity they are professionals in multiple and differentiated realities. ”.

In addition, its contents are endorsed by the academic criteria of the professor of the subject, by virtue of the Principle of Academic Freedom established by the Spanish Constitution, in its Title I, Chapter 2, Section 1, Art. 20 and Letter c.

## 7. Activities, Units/Modules and Methodology

Training Activity	Methodology	Related Competences (only degrees before RD 822/2021)	ECTS	Hours	As	Com	Description
Problem solving and/or case studies [ON-SITE]	Case Studies	G05	1	25	Y	N	
Study and Exam Preparation [OFF-SITE]	Reading and Analysis of Reviews and Articles	G05	1.8	45	N	-	
Writing of reports or projects [OFF-SITE]	project-based learning	G05	1.12	28	Y	N	
Class Attendance (theory) [ON-SITE]	Group Work	G05	1.92	48	Y	N	
Final test [ON-SITE]		G05	0.08	2	Y	Y	
Progress test [ON-SITE]		G05	0.08	2	Y	N	
<b>Total:</b>			<b>6</b>	<b>150</b>			
<b>Total credits of in-class work: 3.08</b>			<b>Total class time hours: 77</b>				
<b>Total credits of out of class work: 2.92</b>			<b>Total hours of out of class work: 73</b>				

As: Assessable training activity

Com: Training activity of compulsory overcoming (It will be essential to overcome both continuous and non-continuous assessment).

## 8. Evaluation criteria and Grading System

Evaluation System	Continuous assessment	Non-continuous evaluation*	Description
Final test	70.00%	100.00%	The final test is compulsory for all students in order to achieve the sufficiency of the subject.
Progress Tests	15.00%	0.00%	Students will complete a series of tests and assessment exercises
Oral presentations assessment	15.00%	0.00%	Within the continuous evaluation system, there will be an oral presentation of cases, critically analysing the information. In the case of not passing these presentations, students will have to take a final oral exam.
<b>Total:</b>	<b>100.00%</b>	<b>100.00%</b>	

According to art. 4 of the UCLM Student Evaluation Regulations, it must be provided to students who cannot regularly attend face-to-face training activities the passing of the subject, having the right (art. 12.2) to be globally graded, in 2 annual calls per subject, an ordinary and an extraordinary one (evaluating 100% of the competences).

## Evaluation criteria for the final exam:

## Continuous assessment:

The final exam, in its written part, consists of a series of questions based on the contents of the syllabus. Likewise, it includes the writing of a text based on a practical case that is requested to be solved.

The oral exam consists of a conversation, with questions and answers, about some of the topics that make up the agenda.

## Non-continuous evaluation:

Completion of final exam (100%)

**Specifications for the resit/retake exam:**

Same as ordinary.

**Specifications for the second resit / retake exam:**

Same as ordinary.

9. Assignments, course calendar and important dates	
Not related to the syllabus/contents	
Hours	hours
<b>Unit 1 (de 12): Sociology. Past &amp; Present Tenses.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Weeks 1 and 2	
<b>Unit 2 (de 12): Labour &amp; Work. Future Tenses.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	3.75
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	2.5
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Weeks 3 and 4	
<b>Unit 3 (de 12): Economics. Comparative &amp; Superlatives.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 5	
<b>Unit 4 (de 12): Staff. Generating Text.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 6	
<b>Unit 5 (de 12): Trade Societies. Abilities.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 7	
<b>Unit 6 (de 12): Law &amp; Rules. Obligation Modal Verbs.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	3.75
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	2.5
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 8	
<b>Unit 7 (de 12): Labour Conflict. Generating Language.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 9	
<b>Unit 8 (de 12): Political Institutions &amp; Administration. Passive Voice.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	3.75
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	2.5
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 10	
<b>Unit 9 (de 12): Industry. Deduction Modal Verbs.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5

<b>Teaching period:</b> Week 11	
<b>Unit 10 (de 12): Promotions &amp; Human Resources. Generating Language.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 12	
<b>Unit 11 (de 12): Labour Rights. Conditional Sentences.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 13	
<b>Unit 12 (de 12): Management. Relative Clauses.</b>	
<b>Activities</b>	<b>Hours</b>
Problem solving and/or case studies [PRESENCIAL][Case Studies]	2.5
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	3.75
Writing of reports or projects [AUTÓNOMA][project-based learning]	3.75
Class Attendance (theory) [PRESENCIAL][Group Work]	2.5
<b>Teaching period:</b> Week 14	
<b>Global activity</b>	
<b>Activities</b>	<b>hours</b>
Writing of reports or projects [AUTÓNOMA][project-based learning]	41.25
Class Attendance (theory) [PRESENCIAL][Group Work]	30
Problem solving and/or case studies [PRESENCIAL][Case Studies]	33.75
Study and Exam Preparation [AUTÓNOMA][Reading and Analysis of Reviews and Articles]	45
<b>Total horas: 150</b>	

10. Bibliography and Sources						
Author(s)	Title/Link	Publishing house	Citv	ISBN	Year	Description
Vijaya Kumar, T.	LABOUR & INDUSTRIAL RELATIONS LAW	Atlantic	London	9788126919201	2014	
Carrell, Michael R.	LABOUR RELATIONS AND COLLECTIVE BARGAINING	Routledge	London	978 1292039954	2018	
Haigh, Rupert	LEGAL ENGLISH	Routledge	London	978 1138094710	2018	
Partington, Thomas Martin	INTRODUCTION TO THE ENGLISH LEGAL SYSTEM	Cambridge University Press	Cambridge	978 0521718998	2019	
Aswathappa, K.	INTERNATIONAL HUMAN RESOURCES AND PERSONNEL MANAGEMENT	McGraw Hill	London	978 0 071077941	2017	
Leatherbarrow, Charles & Janet Fletcher	INTRODUCTION TO HUMAN RESOURCES MANAGEMENT	Kogan Page Publishers	London	978 0749483685	2018	
Yeomans, Liz	PUBLIC RELATIONS AS EMOTIONAL LABOUR	Routledge	London	9781138920309	2019	