



UNIVERSIDAD DE CASTILLA - LA MANCHA

GUÍA DOCENTE

1. General information

Course: ADMINISTRATIVE LAW
Type: CORE COURSE
Degree: 312 - UNDERGRADUATE DEGREE PROGRAMME IN SOCIAL WORK (TA)
Center: 15 - FACULTY OF SOCIAL SCIENCES AND INFORMATION TECHNOLOGIES
Year: 2

Main language: Spanish
Use of additional languages:
Web site:

Code: 50313
ECTS credits: 6
Academic year: 2023-24
Group(s): 60
Duration: C2
Second language: English
English Friendly: Y
Bilingual: N

Lecturer: FRANCISCO SANCHEZ RODRIGUEZ - Group(s): 60				
Building/Office	Department	Phone number	Email	Office hours
Facultad de Ciencias Sociales y Tecnologías de la Información (TA) Despacho 2.17	DERECHO PÚBLICO Y DE LA EMPRESA	925721010	francisco.sanchez@uclm.es	

2. Pre-Requisites

The subject of Administrative Law does not require prerequisites to be taken.

Students who have a disabling illness to attend class regularly are requested to inform the Dean in order to Faculty provides an individualized curricular scholar adaptation.

3. Justification in the curriculum, relation to other subjects and to the profession

The subject of Administrative Law is included in module D. Legal and organizational tools for Social Work (Memory of the degree title).

It is a compulsory subject and consists of 6 ECTS credits.

The contents of the Administrative Law subject in the memory of the Degree in Social Work, are the following:

"Common administrative procedure: phases and citizen participation. Validity and effectiveness of administrative acts. Legal guarantees against the actions of public administrations".

4. Degree competences achieved in this course

Course competences

Code	Description
CE03	Ability to apply the Social Care institutional system resources properly in order to meet different circumstances of need.
CE05	Ability for the leadership, management, administration and coordination either public, private or third sector Social Care organizations.
CE11	Proficiency to acquire and promote legal and regulatory development in social, socio-health and socio- educational matters, in regards to the social worker activity.
CG02	Both critical and self-critical abilities linked to the analysis of social reality, the respect and defense of Human Rights.
CG03	Becoming mindful of the importance of expressing ethical commitment within a global, fair, cross-cultural, and unfettered society through a professional and accountable practice.

5. Objectives or Learning Outcomes

Course learning outcomes

Description

6. Units / Contents

Unit 1:

- Unit 1.1
- Unit 1.2
- Unit 1.3
- Unit 1.4
- Unit 1.5

Unit 2:

7. Activities, Units/Modules and Methodology

Training Activity	Methodology	Related Competences (only degrees before RD 822/2021)	ECTS	Hours	As	Com	Description
Class Attendance (theory) [ON-SITE]	Lectures	CE03 CE05 CE11	2.24	56	N	-	
Writing of reports or projects [OFF-SITE]	Combination of methods	CG02	1	25	Y	N	
Other off-site activity [OFF-SITE]	Case Studies	CG03	0.6	15	Y	N	
Study and Exam Preparation [OFF-SITE]	Self-study	CE11	2	50	N	-	
Mid-term test [ON-SITE]	Assessment tests	CE03 CE05 CE11 CG02 CG03	0.16	4	Y	N	
Total:			6	150			
Total credits of in-class work: 2.4							Total class time hours: 60

Total credits of out of class work: 3.6

Total hours of out of class work: 90

As: Assessable training activity

Com: Training activity of compulsory overcoming (It will be essential to overcome both continuous and non-continuous assessment).

8. Evaluation criteria and Grading System

Evaluation System	Continuous assessment	Non-continuous evaluation*	Description
Mid-term tests	40.00%	100.00%	
Assessment of problem solving and/or case studies	40.00%	0.00%	
Assessment of active participation	20.00%	0.00%	
Total:	100.00%	100.00%	

According to art. 4 of the UCLM Student Evaluation Regulations, it must be provided to students who cannot regularly attend face-to-face training activities the passing of the subject, having the right (art. 12.2) to be globally graded, in 2 annual calls per subject, an ordinary and an extraordinary one (evaluating 100% of the competences).

9. Assignments, course calendar and important dates

Not related to the syllabus/contents	
Hours	hours
Unit 1 (de 2):	
Activities	Hours
Class Attendance (theory) [PRESENCIAL][Lectures]	46
Writing of reports or projects [AUTÓNOMA][Combination of methods]	20
Other off-site activity [AUTÓNOMA][Case Studies]	11
Study and Exam Preparation [AUTÓNOMA][Self-study]	40
Mid-term test [PRESENCIAL][Assessment tests]	2
Group 60:	
Initial date: 31-01-2024	End date: 02-05-2024
Unit 2 (de 2):	
Activities	Hours
Class Attendance (theory) [PRESENCIAL][Lectures]	10
Writing of reports or projects [AUTÓNOMA][Combination of methods]	5
Other off-site activity [AUTÓNOMA][Case Studies]	4
Study and Exam Preparation [AUTÓNOMA][Self-study]	10
Mid-term test [PRESENCIAL][Assessment tests]	2
Group 60:	
Initial date: 01-05-2024	End date: 16-05-2024
Global activity	
Activities	hours
Writing of reports or projects [AUTÓNOMA][Combination of methods]	25
Other off-site activity [AUTÓNOMA][Case Studies]	15
Class Attendance (theory) [PRESENCIAL][Lectures]	56
Study and Exam Preparation [AUTÓNOMA][Self-study]	50
Mid-term test [PRESENCIAL][Assessment tests]	4
Total horas: 150	

10. Bibliography and Sources

Author(s)	Title/Link	Publishing house	City	ISBN	Year	Description
GAMERO CASADO, E.; FERNÁNDEZ RAMOS, S.; MORA RUIZ, M.	Derecho Administrativo para estudios no jurídicos (Adaptado al EEES)	Tecnos	Madrid		2023	Se espera una nueva edición que aparecerá en Septiembre 2023
SUNSTEIN, Cass R. VERMEULE, Adrian	Law and Leviathan Redeeming the administrative state	The Belknap Press of Harvard University Press	Cambridge (MSS)	9780674278691	2022	En nuestra biblioteca de Talavera 342.7 SUN law. Hay tres ejemplares más en bibliotecas de la UCLM que pueden solicitarse por préstamo interbibliotecario.
GARCÍA GARCÍA, María Jesús	The basics of Spanish Administrative Law	Tecnos	Madrid	978-84-309-7883-0 20	2020	En nuestra biblioteca 342.9 GAR (2 ejemplares) y D 3586 (1 ejemplar)