



1. General information

Course: APPLIED FOREIGN LANGUAGE: ENGLISH OR ANOTHER EUROPEAN LANGUAGE (FRENCH OR ITALIAN)

Code: 43300

Type: BASIC

ECTS credits: 6

Degree: 326 - UNDERGRADUATE DEGREE IN LABOUR RELATIONS AND HUMAN RESOURCES DEVELOPMENT (CR)

Academic year: 2022-23

Center: 403 - FACULTY OF LAW AND SOCIAL SCIENCES OF C. REAL

Group(s): 20

Year: 1

Duration: First semester

Main language: English

Second language: English

Use of additional languages:

English Friendly: Y

Web site:

Bilingual: N

Lecturer: MARIA ESTHER ZAPLANA RODRIGUEZ - Group(s): 20

Building/Office	Department	Phone number	Email	Office hours
Fac Letras/ 219	FILOLOGÍA MODERNA	926052163	esther.zaplana@uclm.es	

2. Pre-Requisites

Not established

3. Justification in the curriculum, relation to other subjects and to the profession

Not established

4. Degree competences achieved in this course

Course competences

Code	Description
G05	Ability to understand general information in a foreign language, using frequently used expressions.

5. Objectives or Learning Outcomes

Course learning outcomes

Description

Additional outcomes

6. Units / Contents

Unit 1:

Unit 2:

Unit 3:

Unit 4:

Unit 5:

Unit 6:

7. Activities, Units/Modules and Methodology

Training Activity	Methodology	Related Competences (only degrees before RD 822/2021)	ECTS	Hours	As	Com	Description
Writing of reports or projects [OFF-SITE]	Self-study		3.6	90	N	-	
Class Attendance (theory) [ON-SITE]	Practical or hands-on activities		1.2	30	N	-	
Class Attendance (theory) [ON-SITE]	Lectures		1.2	30	N	-	
Total:			6	150			
Total credits of in-class work: 2.4			Total class time hours: 60				
Total credits of out of class work: 3.6			Total hours of out of class work: 90				

As: Assessable training activity

Com: Training activity of compulsory overcoming (It will be essential to overcome both continuous and non-continuous assessment).

8. Evaluation criteria and Grading System

Evaluation System	Continuous assessment	Non-continuous evaluation*	Description
Other methods of assessment	30.00%	0.00%	

Final test	70.00%	0.00%	
Final test	0.00%	100.00%	
Total:	100.00%	100.00%	

According to art. 4 of the UCLM Student Evaluation Regulations, it must be provided to students who cannot regularly attend face-to-face training activities the passing of the subject, having the right (art. 12.2) to be globally graded, in 2 annual calls per subject, an ordinary and an extraordinary one (evaluating 100% of the competences).

9. Assignments, course calendar and important dates	
Not related to the syllabus/contents	
Hours	hours
Unit 1 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Unit 2 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Group 20:	
Initial date: 28-09-2021	End date: 15-10-2021
Group 24:	
Initial date: 29-09-2020	End date: 15-10-2021
Unit 3 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Group 20:	
Initial date: 18-10-2021	End date: 05-11-2021
Group 24:	
Initial date: 18-10-2021	End date: 05-11-2021
Unit 4 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Group 20:	
Initial date: 08-11-2021	End date: 22-11-2021
Group 24:	
Initial date: 08-11-2021	End date: 22-11-2021
Unit 5 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Group 20:	
Initial date: 23-11-2021	End date: 10-12-2021
Group 24:	
Initial date: 23-11-2021	End date: 10-12-2021
Unit 6 (de 6):	
Activities	Hours
Writing of reports or projects [AUTÓNOMA][Self-study]	15
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	5
Class Attendance (theory) [PRESENCIAL][Lectures]	5
Group 20:	
Initial date: 13-12-2021	End date: 22-12-2021
Group 24:	
Initial date: 13-12-2021	End date: 22-12-2021
Global activity	
Activities	hours
Class Attendance (theory) [PRESENCIAL][Lectures]	30
Class Attendance (theory) [PRESENCIAL][Practical or hands-on activities]	30
Writing of reports or projects [AUTÓNOMA][Self-study]	90
Total horas: 150	

10. Bibliography and Sources
Publishing

Author(s)	Title/Link	house	Citv	ISBN	Year	Description
McCarthy, M.,McCarten J., Clark, D. and R	Grammar for Business	O.U.P		9780521727204	2015	
Duckworth,M.	Essential Business Grammar	O.U.P		9780194576253	2006	
Beaumont, D. and C. Granger	The Heinemann English Grammar	Heinemann		9780521189064	2006	
Murphy, Raymond	English Grammar in Use	C.U.P		9780521189064	2015	
Pledger,Pat	English for Human Resources	O.U.P		9780194579032	2010	
Keith Harding and A. Lane	International Express	O.U.P		9780194418256	2019	
Mascull, Bill.	Business Vocabulary in Use	C.U.P		9781316629987.	2017	