UNIVERSIDAD DE CASTILLA - LA MANCHA
GUÍA DOCENTE

1. General information

Course: ADMINISTRATIVE LAW
Type: CORE COURSE
Degree: 312 - UNDERGRADUATE DEGREE PROGRAMME IN SOCIAL WORK (TA)
Center: 15 - FACULTY OF SOCIAL SCIENCES AND INFORMATION TECHNOLOGIES
Year: 2
Main language: Spanish
Use of additional languages:
Web site:

Code: 50313
ECTS credits: 6
Academic year: 2021-22
Group(s): 60
Duration: C2
Second language:
English Friendly: N
Bilingual: N

Lecturer: **FRANCISCO SANCHEZ RODRIGUEZ** - Group(s): **60**

Building/Office	Department	Phone number	Email	Office hours
Facultad de Ciencias Sociales y Tecnologías de la Información (TA) Despacho 2.17	DERECHO PÚBLICO Y DE LA EMPRESA	925721010	francisco.sanchez@uclm.es	

2. Pre-Requisites

Not established

3. Justification in the curriculum, relation to other subjects and to the profession

Not established

4. Degree competences achieved in this course

Course competences

Code	Description
CE03	Ability to apply the Social Care institutional system resources¿properly¿in order to meet different circumstances of need.
CE05	Ability for the leadership, management, administration and coordination either public, private or third sector Social Care organizations.
CE11	Proficiency to acquire and promote legal and regulatory development in social, socio-health and socio- educational matters, in regards to the social worker activity.
CG02	Both critical and self-critical abilities linked to the analysis of social reality, the respect and defense of Human Rights.
CG03	Becoming mindful of the importance of expressing ethical commitment within a global, fair, cross-cultural, and unfettered society through a professional and accountable practice.

5. Objectives or Learning Outcomes

Course learning outcomes

Description

6. Units / Contents

Unit 1:
    Unit 1.1
    Unit 1.2
    Unit 1.3
    Unit 1.4
    Unit 1.5
Unit 2:

7. Activities, Units/Modules and Methodology

Training Activity	Methodology	Related Competences (only degrees before RD 822/2021)	ECTS	Hours	As	Com	Description
Class Attendance (theory) [ON-SITE]	Lectures	CE11	1.36	34	N	-	
Group tutoring sessions [ON-SITE]	Group tutoring sessions	CE03 CE05	1.04	26	Y	N	
Writing of reports or projects [OFF-SITE]	Combination of methods	CG02	1	25	Y	N	
Other off-site activity [OFF-SITE]	Group Work	CG03	0.6	15	Y	N	
Study and Exam Preparation [OFF-SITE]	Self-study	CE11	2	50	N	-	
		Total:	**6**	**150**			

As: Assessable training activity

Com: Training activity of compulsory overcoming (It will be essential to overcome both continuous and non-continuous assessment).

8. Evaluation criteria and Grading System

Evaluation System	Continuous assessment	Non-continuous evaluation*	Description
Progress Tests	40.00%	100.00%	
Assessment of problem solving and/or case studies	40.00%	0.00%	
Assessment of active participation	20.00%	0.00%	
Total:	**100.00%**	**100.00%**	

According to art. 4 of the UCLM Student Evaluation Regulations, it must be provided to students who cannot regularly attend face-to-face training activities the passing of the subject, having the right (art. 12.2) to be globally graded, in 2 annual calls per subject , an ordinary and an extraordinary one (evaluating 100% of the competences).

9. Assignments, course calendar and important dates

Not related to the syllabus/contents

Hours	hours

Unit 1 (de 2):

Activities	Hours
Class Attendance (theory) [PRESENCIAL][Lectures]	25
Group tutoring sessions [PRESENCIAL][Group tutoring sessions]	16
Writing of reports or projects [AUTÓNOMA][Combination of methods]	20
Other off-site activity [AUTÓNOMA][Group Work]	10
Study and Exam Preparation [AUTÓNOMA][Self-study]	35

Group 60:

Initial date: 31-01-2022	End date: 29-04-2022

Unit 2 (de 2):

Activities	Hours
Class Attendance (theory) [PRESENCIAL][Lectures]	9
Group tutoring sessions [PRESENCIAL][Group tutoring sessions]	10
Writing of reports or projects [AUTÓNOMA][Combination of methods]	5
Other off-site activity [AUTÓNOMA][Group Work]	5
Study and Exam Preparation [AUTÓNOMA][Self-study]	15

Group 60:

Initial date: 02-05-2022	End date: 14-06-2021

Global activity

Activities	hours
Group tutoring sessions [PRESENCIAL][Group tutoring sessions]	26
Writing of reports or projects [AUTÓNOMA][Combination of methods]	25
Study and Exam Preparation [AUTÓNOMA][Self-study]	50
Class Attendance (theory) [PRESENCIAL][Lectures]	34
Other off-site activity [AUTÓNOMA][Group Work]	15
Total horas:	150

10. Bibliography and Sources

Author(s)	Title/Link	Publishing house	Citv	ISBN	Year	Description
GAMERO CASADO, E.; FERNÁNDEZ RAMOS, S.; MORA RUIZ, M.	Derecho Administrativo para estudios no jurídicos (Adaptado al EEES)	Tecnos		9788430977390	2021	Se espera una nueva edición en septiembre de 2022
Eduardo Gamero Casado	Manual básico de Derecho Administrativo	Tecnos		9788430977574	2021	Se espera una nueva edición en septiembre de 2022
VALERA, Vicente	LPAC versión Martina Ley 39/2015, de 1 de octubre, del Procedimiento Administrativo Común de las Administraciones Públicas	Tecnos		978-84-309-7400-9		